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## **CUSTOMERS AND COMMUNITIES OVERVIEW AND SCRUTINY PANEL**

**DATE: MONDAY 7 JUNE 2010**  
**TIME: 10AM**  
**PLACE: COUNCIL HOUSE, NEXT TO THE CIVIC CENTRE**

### **Committee Members–**

Councillors Ball, Mrs Beer, Mrs Bragg, Martin Leaves, McDonald, Mrs Nicholson, Roberts, Smith and Vincent.

### **Co-opted Representatives**

Mr C Singh.

### **Substitutes–:**

Any Member other than a Member of the Cabinet may act as a substitute member.

***Members are invited to attend the above meeting to consider the items of business overleaf.***

***Members and Officers are requested to sign the attendance list at the meeting.***

BARRY KEEL  
CHIEF EXECUTIVE

# **CUSTOMERS AND COMMUNITIES OVERVIEW AND SCRUTINY PANEL**

## **PART I (PUBLIC COMMITTEE)**

### **AGENDA**

**1. APPOINTMENT OF CHAIR AND VICE CHAIR**

The panel will appoint the Chair and Vice Chair for the municipal year 2010/11.

**2. APOLOGIES**

To receive apologies for non-attendance submitted by panel members.

**3. DECLARATIONS OF INTEREST**

Members will be asked to make any declarations of interest in respect of items on this agenda.

**4. MINUTES**

**(Pages 1 - 4)**

The panel will be asked to confirm the minutes of the meeting held on 29 March 2010.

**5. CHAIR'S URGENT BUSINESS**

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

**6. TERMS OF REFERENCE**

**(Pages 5 - 6)**

The panel will note the Terms of Reference for the Customers and Communities Overview and Scrutiny Panel.

**7. TRACKING RESOLUTIONS AND FEEDBACK FROM THE OVERVIEW AND SCRUTINY MANAGEMENT BOARD**

**(Pages 7 - 8)**

The panel will monitor the progress of previous resolutions and receive any relevant feedback from the Overview and Scrutiny Management Board.

**8. APPOINTMENT OF CO-OPTED REPRESENTATIVES**

The panel will consider the appointment of co-opted representatives and/or confirm existing co-opted representatives.

**9. OVERVIEW OF PRIORITIES FOR COMMUNITY SERVICES AND CORPORATE SUPPORT (CUSTOMER SERVICES)**

The panel will receive an overview of the priorities for Community Services and Corporate Support (Customer Services).

**10. DRAFT WORK PROGRAMME 2010/11 (Pages 9 - 10)**

The panel will consider its draft work programme for 2010/11.

**11. FUTURE DATES AND TIMES OF MEETINGS**

The panel is asked to note the dates of future meetings for the municipal year 2010/11. All meetings will commence at 10am –

Monday 7 June 2010	
Monday 19 July 2010	
Monday 6 September 2010	
Monday 18 October 2010	Provisional
Monday 15 November 2010	
Monday 17 January 2011	
Monday 14 March 2011	
Monday 18 April 2011	Provisional

**12. EXEMPT BUSINESS**

To consider passing a resolution under Section 100A(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of business on the grounds that it (they) involve(s) the likely disclosure of exempt information as defined in paragraph(s) of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

**PART II (PRIVATE PANEL)**

**MEMBERS OF THE PUBLIC TO NOTE**

that under the law, the Committee is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

Nil.